



## **April 8, 2025 Head Start Assessment Work Session**

A Learning Session for Board of Education of Washtenaw Intermediate School District will be held beginning at 3:30 PM at the WISD Teaching and Learning Center, 1819 S. Wagner Rd. Ann Arbor, MI (734) 994-8100.

4/8/2025 03:30 PM

- 1. Call to Order - President Diane Hockett**
- 2. Roll Call - TJ Greggs, Administrative Assistant to the Superintendent**
- 3. Approval of the Agenda**
  - [April 8, 2025 Work Session Agenda Memo \(p. 2\)](#)
- 4. Public Participation**
- 5. Consent Agenda**
  - A. Approval: Minutes**
    - [3-25-25 Minutes \(p. 3\)](#)
- 6. New Business**
  - A. Head Start Assessment Work Session**
- 7. Adjournment**



**MEMORANDUM**

**TO:** Board of Education  
**FROM:** Naomi Norman, Superintendent  
**DATE:** March 28, 2025  
**RE:** Head Start Assessment Work Session April 8, 2025

**Agenda Item 3:** Approval of the Agenda: President Diane Hockett will ask for approval of the agenda.

**Agenda Item 4:** Public Participation: Members of the public who wish to address the Board may do so at this time.

**Agenda Item 5:** Consent Agenda

**A. Approval: Minutes:** Approval of the minutes of the March 25, 2025, regular meeting and closed session.

**Recommendation: The Superintendent recommends that the Board of Education approve the minutes in the Consent Agenda, as presented. (Roll Call Vote)**

**Agenda Item 6:** New Business:

**A. Head Start Assessment Work Session:** Early Childhood Education Coordinator Kimberly Whiren will facilitate a professional learning session with the Board.

**Agenda Item 7:** Adjournment



**WASHTENAW INTERMEDIATE SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING MINUTES**

**Tuesday, March 25, 2025**

The Washtenaw Intermediate School District Board of Education held a regular board meeting on Tuesday, March 25, 2025, in Washtenaw ISD's Teaching and Learning Center Board Room at 1819 South Wagner Road in Ann Arbor, Michigan.

**CALL TO ORDER**

The meeting was called to order at 5:45 PM by President Diane Hockett.

**ATTENDANCE**

**The following members were present:**

Diane Hockett, President  
Mary Jane Tramontin, Vice President  
Sarena Shivers, Treasurer

**The following member was absent:**

Steve Olsen, Secretary  
Dorcas Musili, Trustee

**Quorum was met.**

**Also present:**

Naomi Norman, Superintendent  
Brian Marcel, Associate Superintendent  
Edward Manuszak, Executive Director of Early Childhood  
LaDawn White, Early Childhood Grant Manager  
TJ Greggs, Administrative Assistant to the Superintendent

**APPROVAL OF THE AGENDA**

**Mary Jane Tramontin moved, Sarena Shivers seconded, to approve the agenda, as presented.**

**Ayes: Mary Jane Tramontin, Steve Olsen, Dorcas Musili**

**Nays: None.**

**Motion carried 3-0.**

**COMMUNICATIONS:** There were no communications.

**PUBLIC PARTICIPATION:** There was no public participation.

**FINANCIAL REPORTS:** Associate Superintendent Brian Marcel reviewed the financial reports for February 2025 and Grant Manager of Early Childhood LaDawn White reviewed the Head Start financial reports for February 2025.

**Sarena Shivers moved, Mary Jane Tramontin seconded, that the Board of Education approve the February 2025 Head Start financial report, as presented.**

**Voting yes: Diane Hockett, Mary Jane Tramontin, Sarena Shivers**

**Voting no: None.**

**Motion carried 3-0.**

**EQUITY, INCLUSION, AND SOCIAL JUSTICE DIALOGUE:** Superintendent Naomi Norman facilitated the Equity, Inclusion, and Social Justice (EISJ) discussion, sharing about the following:

- Superintendent Naomi Norman shared the Washtenaw Superintendent Association and the Washtenaw Association of School Boards have agreed to hold a townhall at 7PM on April 30, 2025, located at the Morris Lawrence Building at Washtenaw Community College.
- Superintendent Naomi Norman shared about her experience at the Leading to Liberate conference in Livonia, MI.
- Superintendent Naomi Norman discussed the transgender policy information update in the local districts.

**CONSENT AGENDA**

**Mary Jane Tramontin moved, Sarena Shivers seconded, that the Board of Education approve the minutes and Superintendent’s recommendations in the Consent Agenda, as presented.**

**Voting yes: Diane Hockett, Mary Jane Tramontin, Sarena Shivers**

**Voting no: None.**

**Motion carried 3-0.**

**Approval of Minutes**

The Board approved the minutes of the March 11, 2025, regular meeting.

**097-24-25**

The Board approved the following employment recommendations:

- Marc Walker as a Teaching Assistant

**098-24-25**

The Board approved the following reclassification requests:

- Brenda Springs, TA HP C2, 1.0 FTE, 185 workdays, Unit I to TA SCI YA, 1.0 FTE, 205 workdays, Unit I.

**099-24-25**

The Board authorized the administration to amend the Soliant contract for an additional \$10,000, increasing the contract to \$96,000, as presented.

**100-24-25**

The Board authorized the administration to administration to approve the application for the United Way Wraparound Services and Stability Fund grant in the amount of \$50,000, as presented.

**NEW BUSINESS – Washtenaw County Community Mental Health Contract** – Superintendent Naomi Norman shared details of the three-year contract with Washtenaw County Community Mental Health and what the funds will be used for.

Sarena Shivers moved, Mary Jane Tramontin seconded, that the Board of Education authorize the administration to approve the three-year contract with Washtenaw County Community Mental Health for a total amount of \$2,441,367, as presented.

Voting yes: Diane Hockett, Mary Jane Tramontin, Sarena Shivers

Voting no: None.

Motion carried 3-0.

**NEW BUSINESS – Head Start Non-Competing Continuation Baseline Grant** – Executive Director for Early Childhood Dr. Edward Manuszak shared the details of the Head Start Non-Competing Continuation Baseline Grant with the Board.

Mary Jane Tramontin moved, Sarena Shivers seconded, that the Board of Education authorize the administration to apply for the Head Start Non-Competing Continuation Grant, as presented.

Voting yes: Diane Hockett, Mary Jane Tramontin, Sarena Shivers

Voting no: None.

Motion carried 3-0.

**NEW BUSINESS – Updated Head Start/GSRP Policies** – Executive Director for Early Childhood Dr. Edward Manuszak shared the updates to the Head Start and Early Head Start policies with the Board.

Sarena Shivers moved, Mary Jane Tramontin seconded, that the Board of Education approved the updated Head Start and Early Head Start Policies:

- Screening Requirements and Tracking
- Accident and Incident Reporting
- Child Nutrition
- Communicable Diseases
- Consent for Release of Information and Confidentiality of Health Records

Voting yes: Diane Hockett, Mary Jane Tramontin, Sarena Shivers

Voting no: None.

Motion carried 3-0.

**NEW BUSINESS – Week of the Young Child Acknowledgement** – Executive Director for Early Childhood Dr. Edward Manuszak shared the information within the Week of the Young Child Acknowledgement with the Board.

Mary Jane Tramontin moved, Sarena Shivers seconded, that the Board of Education approve the Proclamation of the Week of the Young Child, as presented.

Voting yes: Diane Hockett, Mary Jane Tramontin, Sarena Shivers

Voting no: None.

Motion carried 3-0.

**NEW BUSINESS – Authorization of Closed Session**

Mary Jane Tramontin moved, Sarena Shivers seconded, that the Board of Education convene in closed session under Section 8(1)(h) of the Open Meetings Act to consider a letter from Washtenaw ISD attorneys, as presented.

**Voting yes: Diane Hockett, Mary Jane Tramontin, Sarena Shivers**

**Voting no: None.**

**Motion carried 3-0.**

**RECESS**

The Board went into recess for Closed Session at 6:38 PM session under Section 8(1)(h) of the Open Meetings Act to consider a letter from Washtenaw ISD attorneys.

**RECONVENE**

The board reconvened at 6:59 PM to continue open session.

**OTHER ITEMS OF BUSINESS** – There were no other items of business.

**BOARD OF EDUCATION REPORTS:**

- Trustee Hockett discussed the plan to hold a work session with the other WISD Board members on April 8, 2025, for the Head Start Assessment interview.
- Trustee Hockett suggested setting up a spring Board training session with WASB in the upcoming weeks.
- Trustee Tramontin shared she will be the new Vice President for the Washtenaw Association of School Boards

**ADMINISTRATIVE REPORTS - Superintendent's Report:**

- Superintendent Naomi Norman shared
  - o About a state complaint from the Saline school district.
  - o About personnel issues that are ongoing in the WISD.
  - o About the CTE Summit held on March 18, 2025, at Washtenaw Community College.
  - o Her experience at the Washtenaw Health Initiative Summit.
  - o Her experience at her second meeting at the Washtenaw Advisory Council for Reparations.
  - o About the Washtenaw Superintendent Association meeting held on Friday March 21, 2025.
  - o That she was on a state advisory group for seclusion and restraint and helped draft changes.
  - o That the NAAPID at Night event will be held on April 21, 2025, at 6:00 PM via Zoom.
  - o About her meeting with Greg Dill of Washtenaw County and Sheriff Alyshia Dyer for WMBK yearly funding.
  - o About the A2Y Chamber breakfast and the topic of entrepreneurship.
  - o Director of CTE Dr. Ryan Rowe did an interview with the Detroit Free Press discussing CTE efforts.

**ADJOURNMENT.**

The meeting was adjourned at 7:13 PM

Respectfully submitted,

Steve Olsen, Secretary  
Washtenaw ISD Board of Education