



## **June 23, 2025 Special Meeting**

A Special meeting of the Board of Education of Washtenaw Intermediate School District will be held beginning at 5:00 PM at the WISD Teaching and Learning Center, 1819 S. Wagner Rd. Ann Arbor, MI (734) 994-8100.

6/23/2025 05:00 PM

- 1. Call to Order - President Diane Hockett**
- 2. Roll Call - TJ Greggs, Administrative Assistant to the Superintendent**
- 3. Approval of the Agenda**  
[June 23, 2025 Agenda Memo \(p. 2\)](#)
- 4. Public Participation**
- 5. Consent Agenda**
  - A. Approval: Minutes**  
[6-10-25 Minutes \(p. 3\)](#)
- 6. New Business**
  - A. Authorization of Closed Session**
- 7. Recess To Closed Session**
- 8. Reconvene to Open Session**
- 9. Adjournment**



## MEMORANDUM

**TO:** Board of Education

**FROM:** Naomi Norman, Superintendent

**DATE:** June 12, 2024

**RE:** Special Meeting June 23, 2024

**Agenda Item 3:** Approval of the Agenda: President Diane Hockett will ask for approval of the agenda.

**Agenda Item 4:** Public Participation: Members of the public who wish to address the Board may do so at this time.

**Agenda Item 5:** Consent Agenda

**A. Approval: Minutes:** Approval of the minutes of the June 10, 2025, regular meeting and closed session.

**Agenda Item 6:** New Business:

**A. Authorization of Closed Session:** The Board of Education has requested a closed session under Section 8(a) for the purpose of conducting the Superintendent's evaluation.

**Recommendation:** Motion that the Board of Education authorizes a closed session under Section 8(a) for the purpose of conducting the Superintendent's evaluation, as presented. (Roll Call Vote)

**Agenda Item 7:** Recess to Closed Session

**Agenda Item 8:** Reconvene to Open Session

**Agenda Item 9:** Adjournment

**WASHTENAW INTERMEDIATE SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING MINUTES**

**Tuesday, June 10, 2025**

The Washtenaw Intermediate School District Board of Education held a regular board meeting on Tuesday, June 10, 2025, in Washtenaw ISD's Teaching and Learning Center Board Room at 1819 South Wagner Road in Ann Arbor, Michigan.

**CALL TO ORDER**

The meeting was called to order at 5:03 PM by President Diane Hockett.

**ATTENDANCE**

**The following members were present:**

Diane Hockett, President  
Mary Jane Tramontin, Vice President  
Steve Olsen, Secretary

**The following member was absent:**

Sarena Shivers, Treasurer  
Dorcas Musili, Trustee

**Quorum was met.**

**Also present:**

Naomi Norman, Superintendent  
Cherie Vannatter, Deputy Superintendent  
Edward Manuszak, Executive Director of Early Childhood  
Omobola Akintunde, Supervisor of Special Education Services  
Melissa Paschall, Supervisor of Special Education/Principal  
Jennifer Parrelly, High Point Principal  
Jenna Blair, School & Interagency Transition Supervisor  
Sarah Igonin, Special Education Coordinator  
Carol Gray, Supervisor of Special Education/Principal  
Holly McCue, Special Education Coordinator  
Christina Kujawa, Supervisor of Special Education Services  
Heather Finch, SEAB Advisory Board  
TJ Greggs, Administrative Assistant to the Superintendent

**APPROVAL OF THE AGENDA**

**Steve Olsen moved, Mary Jane Tramontin seconded, to approve the agenda, as presented.**

**Ayes: Diane Hockett, Mary Jane Tramontin, Steve Olsen**

**Nays: None.**

**Motion carried.**

**COMMUNICATIONS:** Superintendent Naomi Norman shared that Human Resources Specialist Nicole Hubler obtained her Human Resource Specialists certification through MSBO.

**PUBLIC PARTICIPATION:** There was no public participation.

**PRESENTATION:** Executive Director of Special Education Deborah Hester-Washington presented the 2024-25 student growth data with the Board.

**EQUITY, INCLUSION, AND SOCIAL JUSTICE DIALOGUE:** Superintendent Naomi Norman facilitated the Equity, Inclusion, and Social Justice (EISJ) discussion, sharing about the following:

- Superintendent Naomi Norman shared about the Kriseles session defining the WISD values on 6/10/2025.

**CONSENT AGENDA**

**Mary Jane Tramontin moved, Steve Olsen seconded, that the Board of Education approve the special meeting minutes and Superintendent’s recommendations in the Consent Agenda, as presented.**

**Ayes: Diane Hockett, Mary Jane Tramontin, Steve Olsen**

**Nays: None.**

**Motion carried.**

**Approval of Minutes**

The Board approved the minutes of the June 3, 2025, special meeting.

**133-24-25**

The Board approved the following employment recommendations:

- Aaron Miller as a Maintenance/ Custodial III
- Maya Vick as an Office Professional II – Event Services

**134-24-25**

The Board approved the following reclassification requests:

- Anne Fortunato, AI Project Specialist I, 1.0 FTE, 230 workdays, Non-Affiliated to MiSTEM Programs and Grant Manager, 1.0 FTE, 230 workdays, Non-Affiliated.
- JaVon Jason, Early Intervention Home Visitor, 1.0 FTE, 225 workdays, Unit I to Early Intervention Teacher, 1.0 FTE, 185 workdays, Unit II.

**135-24-25**

The Board approved the following new position requests:

- Early Childhood Specialist 1, 1.0 FTE, 230 workdays, Worksite: TLC, Non-Affiliated bargaining
- Early Childhood Specialist 2, 1.0 FTE, 230 workdays, Worksite: TLC, Non-Affiliated bargaining
- Good Start Consultant - School Social Worker, 1.0 FTE, 185 workdays, Worksite: TLC, Unit II
- Good Start Consultant - Early Childhood Special Education Teacher, 1.0 FTE, 185 workdays, Worksite: TLC, Unit II
- Wraparound Supervisor, 1.0 FTE, 210 workdays, Worksite: TLC, Non-Affiliated

**136-24-25**

The Board approved the following staff resignations:

- Anisa Isap, effective August 1, 2025

**137-24-25**

The Board authorized the administration to apply for the 32p4 – Home Visiting Re-Competition, as presented.

**138-24-25**

The Board authorized the administration to amend the contract with SOS Community Services to include the MiLEAP FY25 appropriate funds, as presented.

**139-24-25**

The Board authorized the administration to contract with Science Interactive/StarLab for a cost not to exceed \$41,020.00, as presented.

**140-24-25**

The Board authorized the administration to approve a proposal with RC Telecom, LLC for the installation of low voltage ethernet cabling at the Bridge Team's new location at 4870 Clark Road, Ypsilanti, for an amount not to exceed \$13,113.72, as presented.

**141-24-25**

The Board authorized the administration to approve a contract with Facilities 360 for the janitorial services at Red Oak for a two (2) year contract not to exceed \$200,524, as presented.

**RECESS**

The Board went into recess at 6:29 PM for the purpose of holding the public hearing of the WISD's Sexual Education Advisory Board.

**RECONVENE**

The Board reconvened at 6:48 PM to continue open session.

**NEW BUSINESS – Updated Board Policy – First Read** – Superintendent Naomi Norman shared the proposed changes to the policy regarding the evaluation of the superintendent. Board action was not needed at this time.

**NEW BUSINESS – Consent for Two (2) Sub-Recipient Agreements for Grand Valley State University – Math Recovery at TeacherCon 2025 and Evaluation and Website Maintenance** – Superintendent Naomi Norman shared details about both sub-recipient agreements with Grand Valley State University.

**Steve Olsen moved, Mary Jane Tramontin seconded, that the Board of Education authorize administration to approve two (2) sub-recipient agreements with GVSU for support for the Math Recovery Program at TeacherCon 2025, as well as Evaluation and Website Services for the Math & Science & Engineering Collaboratives, for a total cost not to exceed \$90,000.00, as presented.**

**Ayes: Diane Hockett, Mary Jane Tramontin, Steve Olsen,**

**Nays: None.**

**Motion carried.**

**NEW BUSINESS – 2025-2026 Head Start Contracts** – Executive Director of Early Childhood Dr. Edward Manuszak discussed the details of the five (5) Head Start partner agreements with the Board.

Mary Jane Tramonti moved, Steve Olsen seconded, that the Board of Education approve the 2025-26 Head Start partner agreements for the following districts and programs:

- Ann Arbor Public Schools
- Gretchen's House
- Lincoln Consolidated Schools
- Ypsilanti Community Schools
- Whitmore Lake Public Schools

Ayes: Diane Hockett, Mary Jane Tramontin, Steve Olsen

Nays: None.

Motion carried.

**NEW BUSINESS – Authorization of Closed Session.**

Steve Olsen moved, Mary Jane Tramontin seconded, that the Board of Education convene in closed session under Section 8(1)(a) of the Open Meetings Act for the purpose of conducting the Superintendent's evaluation, as presented.

Ayes: Diane Hockett, Mary Jane Tramontin, Steve Olsen

Nays: None.

Motion carried.

**OTHER ITEMS OF BUSINESS - Strategic Plan Focus Areas Discussion** – Superintendent Naomi Norman and the Board discussed the progress of the WISD strategic plan and the areas that need focus on.

**OTHER ITEMS OF BUSINESS – Move to Closed Session**

**RECESS TO CLOSED SESSION**

The Board went into recess for Closed Session at 7:26 PM session under Section 8(1)(a) for the purpose of conducting the Superintendent's evaluation.

**RECONVENE TO OPEN SESSION**

The board reconvened at 8:42 PM to continue open session.

**BOARD OF EDUCATION REPORTS:** There were no Board reports.

**ADMINISTRATIVE REPORTS - Superintendent's Report:** There were no Superintendent reports.

**ADJOURNMENT.**

The meeting was adjourned at 8:42 PM

Respectfully submitted,

Steve Olsen, Secretary  
Washtenaw ISD Board of Education