



**WASHTENAW INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION MEETING MINUTES**

Tuesday, February 25, 2025

The Washtenaw Intermediate School District Board of Education held a regular board meeting on Tuesday, February 25, 2025 in Washtenaw ISD's Teaching and Learning Center Board Room at 1819 South Wagner Road in Ann Arbor, Michigan.

CALL TO ORDER

The meeting was called to order at 5:01 PM by President Diane Hockett.

ATTENDANCE

The following members were present:

Diane Hockett, President
Mary Jane Tramontin, Vice President
Steve Olsen, Secretary
Sarena Shivers, Treasurer
Dorcas Musili, Trustee

The following member was absent:

Quorum was met.

Also present:

Naomi Norman, Superintendent
Cherie Vannatter, Deputy Superintendent
Brian Marcel, Associate Superintendent
Edward Manuszak, Executive Director of Early Childhood
Jennifer Banks, Director of Instruction
Deborah Hester-Washington, Executive Director of Special Education
Tanner Rowe, Director of Operations
LaDawn White, Early Childhood Grant Manager
Rebekah Ralls, Special Education Supervisor, Young Adult
Tracye Johnson, Special Education Supervisor, Progress Park
Laura Kinney, Young Adult Teacher
TJ Greggs, Administrative Assistant to the Superintendent

APPROVAL OF THE AGENDA

Mary Jane Tramontin moved, Steve Olsen seconded, to approve the agenda, as presented.

Ayes: Diane Hockett, Mary Jane Tramontin, Sarena Shivers, Steve Olsen, Dorcas Musili

Nays: None.

Motion carried.

COMMUNICATIONS: Deputy Superintendent Cherie Vannatter shared about a donation from the Kegel Family Foundation in the amount of \$2,500 for the training and education of blind and impaired children.

PUBLIC PARTICIPATION: There was no public participation.

PRESENTATION: Supervisor of Young Adult Out Centers Rebekah Ralls shared about the closing of the virtual young adult program and the future plans for virtual learning.

FINANCIAL REPORTS: Associate Superintendent Brian Marcel reviewed the financial reports for January 2025 and Grant Manager of Early Childhood LaDawn White reviewed the Head Start financial reports for January 2025.

Steve Olsen moved, Dorcas Musili seconded, that the Board of Education approve the January 2025 Head Start financial report, as presented.

Voting yes: Diane Hockett, Mary Jane Tramontin, Sarena Shivers, Steve Olsen, Dorcas Musili

Voting no: None.

Motion carried.

EQUITY, INCLUSION, AND SOCIAL JUSTICE DIALOGUE: Superintendent Naomi Norman facilitated the Equity, Inclusion, and Social Justice (EISJ) discussion, sharing about the following:

- Superintendent Naomi Norman shared the Department of Education Office for Civil Rights' Dear Colleague letter and discussed the direction that the federal government is taking.

CONSENT AGENDA

Trustee Hockett shared that there was an update to the minutes to reflect the Board's vote for the MASB Board of Directors position Trustee Hockett also took the time to recognize Teresa Harrington and the work she has done with Early Childhood.

Sarena Shivers moved, Mary Jane Tramontin seconded, that the Board of Education approve the minutes and Superintendent's recommendations in the Consent Agenda, as presented.

Voting yes: Diane Hockett, Mary Jane Tramontin, Sarena Shivers, Steve Olsen, Dorcas Musili

Voting no: None.

Motion carried.

Approval of Minutes

The Board approved the minutes of the February 11, 2025, regular meeting.

081-24-25

The Board approved the following employment recommendations:

- Michael Schmenk as a Maintenance/ Custodial III

082-24-25

The Board approved the following reclassification requests:

- Elette Collins, Coordinator of Adult Education & Achievement Initiatives Grant Management, 1.0 FTE, 230 workdays, Non-Affiliated to Coordinator of Adult Education & CTE Grant Management, 1.0 FTE, 230 workdays, Non-Affiliated.
- Hannah Porritt, Technical Specialist I - PSSP Data Support, 1.0 FTE, 230 workdays, Non-Affiliated to Tech I - Data Support, 1.0 FTE, 230 workdays, Non-Affiliated.

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- Marc Walker, Teaching Assistant- ASD, 1.0 FTE, 185 workdays, Unit I to Teaching Assistant - Middle/High School SCI - 205 Days, 1.0 FTE, 205 workdays, Unit I.
- Radu Iacaban, Budget/Finance Manager, 1.0 FTE, 230 workdays, Non-Affiliated to Budget/Finance Manager, 0.5 FTE, 115 workdays, Non-Affiliated.

083-24-25

The Board approved the following new position requests:

- Office Professional II, 1.0 FTE, 230 workdays, Worksite: TLC, Non-Affiliated bargaining.

084-24-25

The Board approved the following staff resignations:

- Marc Walker, effective February 21, 2025
- Teresa Harrington, effective March 5, 2025

085-24-25

The Board authorized the administration to contract with Ten80 Education for an additional \$15,000, for a total not exceed \$47,355, as presented.

086-24-25

The Board authorized the administration to contract with the Washtenaw County Health Department from July 1, 2024– June 30, 2026, for the amount of \$17,500 per year, as presented.

087-24-25

The Board authorized the administration to submit a proposal to Washtenaw County Mini-Grants for the amount of \$40,000.00, as presented.

088-24-25

The Board authorized the administration to utilize special education and general education capital project funds to engage with OX Studio Inc. professional services for a cost not to exceed \$26,100, as presented.

089-24-25

The Board authorize the administration to utilize special education capital project funds to purchase furniture, carpet and paint for the Ypsilanti Downtown Transition Center office and Chelsea Young Adult Program for a cost not to exceed \$23,500, as presented.

NEW BUSINESS – Universal Pre-K Selection Criteria 2025 – 2026 – Executive Director of Early Childhood Edward Manuszak shared the updated selection criteria for the coming 2025– 2026 program year.

Sarena Shivers moved, Steve Olsen seconded, that the Board of Education authorize the administration to approve the 2025-2026 Universal Preschool Selection Criteria for GSRP, Head Start, and Early Head Start services, as presented.

Voting yes: Diane Hockett, Mary Jane Tramontin, Sarena Shivers, Steve Olsen, Dorcas Musili

Voting no: None.

Motion carried.

OTHER ITEMS OF BUSINESS – There were no other items of business.

BOARD OF EDUCATION REPORTS:

- Trustee Tramontin asked about private schools attending the WASB Annual Meeting and Training.

ADMINISTRATIVE REPORTS - Superintendent's Report:

- Superintendent Naomi Norman shared
 - o About hosting the A2Y Chamber Education Day on February 12th.
 - o That MAISA is looking to bring John Hattie to Michigan in November 2025.
 - o The Task Force on Teacher Talent Development with Launch Michigan met for its third meeting.
 - o The administration is finishing up the 2025-26 department budget meetings this week.

ADJOURNMENT.

The meeting was adjourned at 6:23 PM

Respectfully submitted,

Steve Olsen, Secretary
Washtenaw ISD Board of Education