



**WASHTENAW INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION MEETING MINUTES**

Tuesday, August 26, 2025

The Washtenaw Intermediate School District Board of Education held a regular board meeting on Tuesday, August 26, 2025, in Washtenaw ISD's Teaching and Learning Center Board Room at 1819 South Wagner Road in Ann Arbor, Michigan.

CALL TO ORDER

The meeting was called to order at 5:01 PM by President Mary Jane Tramontin

ATTENDANCE

The following members were present:

Mary Jane Tramontin, President
Steve Olsen, Vice President
Dorcas Musili, Secretary
Diane Hockett, Trustee

The following member was absent:

Sarena Shivers, Treasurer

Quorum was met.

Also present:

Naomi Norman, Superintendent
Cherie Vannatter, Deputy Superintendent
Brian Marcel, Associate Superintendent
Jennifer Banks, Director of Instruction
Holly Heaviland, Executive Director Community & School Partnership
Matthew Cook, Chief Information Officer
Nancy Davis, Teacher Consultant
TJ Greggs, Administrative Assistant to the Superintendent

APPROVAL OF THE AGENDA

Steve Olsen moved, Dorcas Musili seconded, to approve the agenda, as presented.

Ayes: Mary Jane Tramontin, Steve Olsen, Dorcas Musili, Diane Hockett

Nays: None.

Motion carried.

COMMUNICATIONS: Director of Instruction Dr. Jennifer Banks informed the Board of potential pro bono services for lobbying that could be a conflict of interest.

PUBLIC PARTICIPATION: There was no public participation.

FINANCIAL REPORT: Associate Superintendent Brian Marcel reviewed the financial reports for July 2025.

EQUITY, INCLUSION, AND SOCIAL JUSTICE DIALOGUE: Superintendent Naomi Norman facilitated the Equity, Inclusion, and Social Justice (EISJ) discussion, sharing about the following:

- Superintendent Naomi Norman shared about the 2025-26 WISD Opening Day event and the feedback from WISD employees on the engagement of discussions held.

CONSENT AGENDA

Dorcas Musili motioned, Diane Hockett seconded, that the Board of Education approve the minutes and Superintendent's recommendations in the Consent Agenda, as presented.

Voting yes: Mary Jane Tramontin, Steve Olsen, Dorcas Musili, Diane Hockett

Voting no: None.

Motion carried.

Approval of Minutes

The Board approved the minutes of the August 12, 2025, regular meeting and closed session.

019-25-26

The Board approved the following employment recommendations:

- Diana Stotler as a Curriculum Specialist
- Jenessa Young as a Good Start Social Worker
- Madison Fisher as a Teacher in room 33 at High Point

020-25-26

The Board approved the following staff resignations:

- Christa Lindemer, effective September 2, 2025
- Jesse Bishop, effective September 1, 2025
- Kirstin Vespa, effective August 18, 2025
- Stephanie Smarsik, effective August 18, 2025

021-25-26

The Board approved the following staff retirements:

- Ann Hockenberry, effective August 31, 2025

022-25-26

The Board approved the new PAC appointment from Dexter Community Schools Kevin McClain.

023-25-26

The Board authorized the administration to approve contracts with Ann Arbor Public Schools, Chelsea School District, Dexter Community Schools, Lincoln Consolidated School District, Manchester Community Schools, Milan Area Schools, Saline Area Schools, Whitmore Lake Public Schools, and Ypsilanti Community Schools to provide an early literacy coach to each district for the 2025-2026 school year at a cost not to exceed \$50,000.00, as presented.

024-25-26

The Board authorize the administration to accept FY26 Adolescent and School Health Program funding in the amount of \$105,000.00, as presented.

NEW BUSINESS – Updated WISD Policy – Second Read: Superintendent Naomi Norman shared the changes to current WISD policies. First read was at the August 12, 2025 Board meeting.

Steve Olsen motioned, Dorcas Musili seconded, that the Board of Education approve the updated WISD policies:

- 1) PO 1130 – Conflict of Interest
- 2) PO 3110 – Conflict of Interest
- 3) PO 4110 – Conflict of Interest
- 4) PO 6110 – Grant Funds
- 5) PO 6111 – Internal Controls
- 6) PO 6112 – Cash Management of Grants
- 7) PO 6114 – Cost Principles-Spending Federal Dollars
- 8) PO 6325 – Procurement-Federal Grant Dollars
- 9) PO 6550 – Travel Payment and Reimbursement
- 10) PO 7310 – Disposition of Surplus Property
- 11) PO 7450 – Property Inventory

Voting yes: Mary Jane Tramontin, Steve Olsen, Dorcas Musili, Diane Hockett

Voting no: None.

Motion carried.

NEW BUSINESS – Justice Leaders Collaborative- Professional Learning & Coaching Contract: Director of Instruction Dr. Jennifer Banks discussed the services provided by Justice Leaders Collaborative with the Board.

Dorcas Musili motioned, Diane Hockett seconded, that the Board of Education approve the contract with Justice Leaders Collaborative for a cost not to exceed \$73,500.00, as presented.

Voting yes: Mary Jane Tramontin, Steve Olsen, Dorcas Musili, Diane Hockett

Voting no: None.

Motion carried.

NEW BUSINESS – Ypsilanti Community Schools Shared Services Contract: Chief Information Officer Matthew Cook discussed the technology services that would be provided for Ypsilanti Community Schools with the Board.

Steve Olsen motioned, Dorcas Musili seconded, that the Board of Education approve the contract with Ypsilanti Community Schools for WISD to provide shared services technology support in the amount of \$3,349,162.02, as presented.

Voting yes: Mary Jane Tramontin, Steve Olsen, Dorcas Musili, Diane Hockett

Voting no: None.

Motion carried.

OTHER ITEMS OF BUSINESS – There were no other items of business.

BOARD OF EDUCATION REPORTS:

- The Board discussed the suggestion by Trustee Olsen to change the name of the EISJ portion of the agenda.

ADMINISTRATIVE REPORTS – Superintendent's Report:

Superintendent Naomi Norman spoke about the following:

- Superintendent Norman shared that ballot proofs for the CTE millage have been reviewed and submitted to the county.
- Superintendent Norman shared about the roundtable she took part in with Senator Elissa Slotkin.
- Superintendent Norman shared details about her engagement as part of a Launch Michigan's educator roundtable regarding teacher retention.
- Superintendent Norman discussed the first day back for students and her visits to schools.
- Superintendent Norman shared about her meeting with WCC President Dr. Rose Bellanca.
- Superintendent Norman shared that the Michigan Department of Education named Dr. Glenn Maleyko as Michigan's next state superintendent.

ADJOURNMENT

The meeting was adjourned at 6:17 PM

Respectfully submitted,

Dorcas Musili, Secretary
Washtenaw ISD Board of Education