WASHTENAW INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION MEETING MINUTES

Tuesday, September 29, 2026

The Washtenaw Intermediate School District Board of Education held a regular board meeting on Tuesday, September 29, 2026, in Washtenaw ISD's Teaching and Learning Center Board Room at 1819 South Wagner Road in Ann Arbor, Michigan.

CALL TO ORDER

The meeting was called to order at 5:03 PM by President Mary Jane Tramontin

ATTENDANCE

The following members were present:

Mary Jane Tramontin, President
Steve Olsen, Vice President
Diane Hockett, Treasurer
Greg Dill, Trustee

The following member was absent:

Dorcas Musili, Secretary

Quorum was met.

Also present:

Naomi Norman, Superintendent
Cherie Vannatter, Deputy Superintendent
Brian Marcel, Associate Superintendent
Jennifer Banks, Executive Director of Instruction
Stacey Theophelis, Executive Director of Special Education
Cathy Gaschen, Director of Career Technical Education
Margy Long, Director of Success by 6
LaDawn White, Grant Manager for Early Childhood
Colleen Klus, Community Engagement Specialist
Kim Warren, GSCP Family Liaison
Michelle Myers, Education Project
Tasha Palmer, Success by 6 Parent
Michael Kloc, University of Michigan
Michelle Allison, Member of the Public
TJ Greggs, Administrative Assistant to the Superintendent

APPROVAL OF THE AGENDA

Diane Hockett moved, Steve Olsen seconded, to approve the agenda, as presented.
Ayes: Mary Jane Tramontin, Steve Olsen, Diane Hockett, Greg Dill
Nays: None.
Motion carried.

COMMUNICATIONS: There were no communications.

PUBLIC PARTICIPATION: There was no public participation.

PRESENTATION: Director of Success by 6, Margy Long, presented the Community Organizing and Family Issues' parent engagement model and the evaluation of the Trusted Parent Advisors program.

FINANCIAL REPORTS: Associate Superintendent Brian Marcel reviewed the financial reports for August 2026 and Early Childhood Grant Manager LaDawn White reviewed the Head Start financial reports for July and August 2026.

Steve Olsen moved, Greg Dill seconded, that the Board of Education approve the July and August 2026 Head Start financial report, as presented.

Voting yes: Mary Jane Tramontin, Steve Olsen, Diane Hockett, Greg Dill
Voting no: None.
Motion carried.

EQUITY, INCLUSION, AND SOCIAL JUSTICE DIALOGUE: Superintendent Naomi Norman facilitated the Equity, Inclusion, and Social Justice (EISJ) discussion, sharing about the following:

- Margy Long and the Trusted Parent Advisors shared their presentation.
- The Administrative Cabinet met with the Kriseles team to work on action planning and team coaching and accountability.

CONSENT AGENDA

Steve Olsen motioned, Diane Hockett seconded, that the Board of Education approve the minutes and Superintendent's recommendations in the Consent Agenda, as presented.

Ayes: Mary Jane Tramontin, Steve Olsen, Diane Hockett, Greg Dill
Nays: None.
Motion carried.

Approval of Minutes

The Board approved the minutes of September 8, 2026, regular meeting.

029-26-27

The Board approved the following employment recommendations:

- Kimberly Reynolds, as a Coordinator of Experiential Learning.
- Michelle Allison, as the Director of Special Education.
- Kriston Roman, as a Teacher Consultant.

030-26-27

The Board approved the following reclassification requests:

- Danielle Dros, current position: Regional School Health Coordinator, 1.0 FTE, 210 workdays, Non-Affiliated. Recommended position: Wraparound Facilitator, 1.0 FTE, 210 workdays, Non-Affiliated.
- Felecia Klavinger, current position: TA ASD, 1.0 FTE, 185 workdays, Unit I. Recommended position: TA YA SXI, 1.0 FTE, 205 workdays, Unit I.

- Jane Benn, current position: TA Dexter HS, 1.0 FTE, 185 workdays, Unit I. Recommended position: TA YA DT Ypsilanti Out Center, 1.0 FTE, 185 workdays, Unit I.
- Solomon Zheng, current position: LEA Tech Director, 1.0 FTE, 230 workdays, Non-Affiliated. Recommended position: Assistant Director of Technology and Data Services, 1.0 FTE, 230 workdays, Non-Affiliated.

031-26-27

The Board approved the following new position requests:

- Coordinator of Assessment Literacy and Continuous Improvement, 1.0 FTE, 210 workdays, salary level: Grade 10 Steps 1-7, Worksite: Teaching & Learning Center, Non-Affiliated.
- Coordinator of Literacy, 1.0 FTE, 230 workdays, salary level: Early Childhood Salary NA Manual – Grade 2, Worksite: Teaching & Learning Center, Non-Affiliated.
- Family Support Specialist, 1.0 FTE, 210 workdays, salary level: Grade 10 210 days, Worksite: Teaching & Learning Center, Non-Affiliated.
- Wraparound Specialist II Bridge, 2.0 FTE, 210 workdays, salary level: 2 positions Grade 6 -210 days NA Manual, Worksite: Clark Road, Non-Affiliated.

032-26-27

The Board approved the following resignation requests:

- Heather Holshoe, effective September 18, 2026.
- Patrick LeGault, effective September 22, 2026.
- Shauntae Gist, effective September 15, 2026.

033-26-27

The Board of Education authorized administration to apply for the James A. and Faith Knight Foundation Grant, as presented.

034-26-27

The Board of Education authorized administration to apply for the Mullick Foundation Grant, as presented.

035-26-27

The Board of Education authorized administration to apply for the MILEAP 32n Out-of-School Time Grant, as presented.

036-26-27

The Board of Education authorized administration to approve the transfer of $120,000 to Jackson ISD to continue to be the fiduciary of the early literacy hub efforts, as presented.

NEW BUSINESS – Appointment of Honey Creek Board Member:

Diane Hockett motioned, Greg Dill seconded, that the Board of Education confirm Steph Parrish to the Honey Creek Community School Board, as presented.

Ayes: Mary Jane Tramontin, Steve Olsen, Diane Hockett, Greg Dill
Nays: None.
Motion carried.

NEW BUSINESS – Tri-County Culturally Responsive Mathematics Institute Wayne RESA Contract: Executive Director of Instruction Dr. Jennifer Banks shared the details of the Tri-County Culturally Responsive Mathematics Institute Wayne RESA contract.

Steve Olsen motioned, Diane Hockett seconded, that the Board of Education approve the contract with Wayne RESA for an amount not to exceed $255,383.83, as presented.

Ayes: Mary Jane Tramontin, Steve Olsen, Diane Hockett, Greg Dill
Nays: None.
Motion carried.

NEW BUSINESS – Talent Together Contracted Services Agreement for the Michigan Teach Forward Program: Executive Director of Instruction Dr. Jennifer Banks shared the details of the Talent Together Contracted Services Agreement for the Michigan Teach Forward Program contract.

Greg Dill motioned, Steve Olsen seconded, that the Board of Education approve the contract with Talent Together for an amount not to exceed $300,000.00, as presented.

Ayes: Mary Jane Tramontin, Steve Olsen, Diane Hockett, Greg Dill
Nays: None.
Motion carried.

NEW BUSINESS – Chelsea School District, Contracted Services Agreement for 6-12 Grow Your Own Grant: Executive Director of Instruction Dr. Jennifer Banks shared the details of the Grow Your Own grant for Chelsea School District.

Steve Olsen motioned, Diane Hockett seconded, that the Board of Education authorize the administration to contract with Chelsea School District for an amount not to exceed $50,000.00, as presented.

Ayes: Mary Jane Tramontin, Steve Olsen, Diane Hockett, Greg Dill
Nays: None.
Motion carried.

NEW BUSINESS – Ypsilanti Community Schools, Contracted Services Agreement for 6-12 Grow Your Own Grant: Executive Director of Instruction Dr. Jennifer Banks shared the details of the Grow Your Own grant for Ypsilanti Community Schools.

Greg Dill motioned, Steve Olsen seconded, that the Board of Education authorize the administration to contract with Ypsilanti Community Schools for an amount not to exceed $20,000.00, as presented.

Ayes: Mary Jane Tramontin, Steve Olsen, Diane Hockett, Greg Dill
Nays: None.
Motion carried.

NEW BUSINESS – Eastern Michigan University Seat Purchase Agreement for the Grow Your Own Program: Executive Director of Instruction Dr. Jennifer Banks shared the details of the Grow Your Own program for Eastern Michigan University.

Diane Hockett motioned, Greg Dill seconded, that the Board of Education approve the agreement with Eastern Michigan University for an amount not to exceed $2,132,121.09, as presented.

Ayes: Mary Jane Tramontin, Steve Olsen, Diane Hockett, Greg Dill
Nays: None.
Motion carried.

NEW BUSINESS – 61b(8) CTE EMC Planning Grant: Director of Career and Technical Education Cathy Gaschen discussed details of the 61b(8) CTE Early Middle College Planning Grant.

Steve Olsen motioned, Greg Dill seconded, that the Board of Education authorize administration to apply for the 61b(8) CTE Early Middle College Planning Grant, as presented.

Ayes: Mary Jane Tramontin, Steve Olsen, Diane Hockett, Greg Dill
Nays: None.
Motion carried.

NEW BUSINESS – HILL Pedagogies Contracted Services Agreement – FIRST READ: Executive Director of Instruction Dr. Jennifer Banks shared the details of the Hills Pedagogies contract. This was a first read, so no action was taken.

NEW BUSINESS – Early Literacy Coaching Contract with Washtenaw County Schools – FIRST READ: Executive Director of Instruction Dr. Jennifer Banks shared the details of the early literacy contracts with the local districts. This was a first read, so no action was taken.

BOARD OF EDUCATION REPORTS:

- Trustee Hockett mentioned the updates to the MASB Annual Conference and the MASB Delegate Handbook.

ADMINISTRATIVE REPORTS – Superintendent's Report:

Superintendent Naomi Norman spoke about the following:

- Superintendent Norman shared her experience at the 2026 MASA Fall conference.
- Superintendent Norman shared that the MAISA executive director, John Severson, will be resigning at the end of December.
- Superintendent Norman explained the proposed changes to the Head Start and E-Rate rules at the federal level.
- Superintendent Norman suggested discussing the 31aa funding at the next Board meeting on 10/13/26.
- Superintendent Norman discussed the updates with the Ann Arbor Office of Civil Rights complaint.
- Superintendent Norman shared updates regarding the Washtenaw ISD special education lawsuit against the Michigan Department of Education Office of Special Education.

ADJOURNMENT

The meeting was adjourned at 7:07 PM
Respectfully submitted,

Mary Jane Tramontin, President
Washtenaw ISD Board of Education