



**WASHTENAW INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION MEETING MINUTES**

Tuesday, September 9, 2025

The Washtenaw Intermediate School District Board of Education held a regular board meeting on Tuesday, September 9, 2025, in Washtenaw ISD's Teaching and Learning Center Board Room at 1819 South Wagner Road in Ann Arbor, Michigan.

CALL TO ORDER

The meeting was called to order at 5:02 PM by President Mary Jane Tramontin

ATTENDANCE

The following members were present:

Mary Jane Tramontin, President
Dorcas Musili, Secretary
Diane Hockett, Trustee

The following member was absent:

Steve Olsen, Vice President
Sarena Shivers, Treasurer

Quorum was met.

Also present:

Naomi Norman, Superintendent
Brian Marcel, Associate Superintendent
Ashley Kryscynski, Director of Communications and Public Relations
Marshaun Brooks, Supervisor of Career Technical Education
Eric Jackson, Coordinator of Work Based Learning
TJ Greggs, Administrative Assistant to the Superintendent

APPROVAL OF THE AGENDA

Diane Hockett moved, Dorcas Musili seconded, to approve the agenda, as presented.

Ayes: Mary Jane Tramontin, Dorcas Musili, Diane Hockett

Nays: None.

Motion carried.

COMMUNICATIONS: Superintendent Naomi Norman shared a letter with the Board explaining the dissolving of the Scio Township Downtown Development Authority (DDA) and the investment that is to be returned to the WISD.

PUBLIC PARTICIPATION: There was no public participation.

PRESENTATION: Associate Superintendent Brian Marcel reviewed the financial reports for July 2025.

EQUITY, INCLUSION, AND SOCIAL JUSTICE DIALOGUE: Superintendent Naomi Norman facilitated the Equity, Inclusion, and Social Justice (EISJ) discussion, sharing about the following:

- Superintendent Naomi Norman shared that Kriseles would be meeting with staff during the week to begin the next steps in the WISD culture work and would be filming individual staff.

CONSENT AGENDA

Dorcas Musili motioned, Diane Hockett seconded, that the Board of Education approve the minutes and Superintendent's recommendations in the Consent Agenda, as presented.

Voting yes: Mary Jane Tramontin, Dorcas Musili, Diane Hockett

Voting no: None.

Motion carried.

Approval of Minutes

The Board approved the minutes of the August 26, 2025, regular meeting.

025-25-26

The Board approved the following employment recommendations:

- Alison Hite as a Good Start Social Worker
- Brigitte Clements as a Teaching Assistant in Room 22 at High Point
- Darcy Berwick as a Teaching Assistant – Local Based Dexter - Special Education
- Felecia Klavinger as an ASD Teacher Assistant
- Khalilah Massey as a Medicaid Specialist
- Rebecca Craigmile as an Assistant Director of Human Resources and Legal Services
- Rebecca Hiser as a TA Dexter Life Skills Classroom
- Shan Cook as a Teacher Assistant for at Progress Park
- Shauntae as an ASD Teacher Assistant
- Tiffany Mitchell as a Teaching Assistant – Local Based Milan - Special Education

026-25-26

The Board approved the following reclassification requests:

- Aiden Brady, current position: Technology Intern, 1.0 FTE, 4 days/week, Non-Affiliated. Recommended position: Level 1 Support, 1.0 FTE, 5 days/week, Non-Affiliated.
- Charlene Jones, current position: Coordinator of Mathematics and Science, 1.0 FTE, 210 workdays, Non-Affiliated. Recommended position: MiSTEM Advisory Council Administrator, 1.0 FTE, 230 workdays, Non-Affiliated.
- Krista Higgins, current position: Teacher High Point YA SXI, 1.0 FTE, 185 workdays, Unit II. Recommended position: Teacher Milan Local Based Classroom, 1.0 FTE, 185 workdays, Unit II.
- LaTasha Davis, current position: Special Education Teacher, 1.0 FTE, 185 workdays, Unit II. Recommended position: Flex Teacher, 1.0 FTE, 185 workdays, Unit II.

027-24-25

The Board approved the following new position requests:

- Apprentice Teacher, 1.0 FTE, 185 workdays, Worksite: TLC, Unit II.

028-25-26

The Board approved the following staff resignations:

- Colette Roberts, effective September 2, 2025

029-25-26

The Board authorized the administration to approve the contract with Laurel Manor Banquet and Conference Center for an additional \$22,244.88, and a total cost not to exceed \$40,878.62, as presented.

030-25-26

The Board authorize the administration to execute the lease agreement with Washtenaw Community College with rent totaling \$66,936.48 for the two-year term, as presented.

031-25-26

The Board authorized administration to approve the service proposal with Pioneer Services for janitorial services at 4870 Clark Rd. for an annual service cost not to exceed \$28,416.00 for the one (1) year term, as presented.

032-25-26

The Board of Education authorized the administration to accept the MBK Continuous Improvement Capacity Grant in the amount of \$25,000.00, as presented.

033-25-26

The Board of Education authorize the administration to approve the Restorative Practices Training contract in the amount of \$47,333.84, as presented.

NEW BUSINESS – There were no new business items.

OTHER ITEMS OF BUSINESS – There were no other items of business.

BOARD OF EDUCATION REPORTS: There were no Board reports.

ADMINISTRATIVE REPORTS – Superintendent’s Report:

Superintendent Naomi Norman spoke about the following:

- Superintendent Norman shared about her experience at the Talent Together retreat.
- Superintendent Norman discussed her meeting with EMU College of Education dean Dr. Ryan Gildersleeve.
- Superintendent Norman shared that she participated in the Achievement Initiative’s department retreat.
- Superintendent Norman shared that she attended the Eastern Washtenaw County town hall with Debbie Dingell.
- Superintendent Norman discussed her meeting with the new Education Advisor for the governor, Michelle Richard.
- Superintendent Norman shared about the passing of previous WISD board trustee Dr. Theresa Saunders.

ADJOURNMENT

The meeting was adjourned at 6:06 PM

Respectfully submitted,

Dorcas Musili, Secretary
Washtenaw ISD Board of Education