

WISD ATAC Lab Equipment Checkout Agreement

Contract Between Washtenaw Intermediate School District and the Student for Use of Assistive Technology Equipment at Home

Purpose: This document outlines an agreement regarding the use and distribution of Washtenaw Intermediate School District (WISD) assistive technology (AT) to be used at home as detailed in the Assistive Technology Plan and Individualized Education Program (IEP). The student being assigned an iPad or other AT equipment shall have this form signed by the responsible parent/guardian as a record of the assignment and acknowledgment of the responsibility for caring for the equipment properly for the duration of the loan.

Equipment Guidelines:

- This equipment must be used in accordance with the Acceptable Use Policy (AUP) signed by the student and guardian at the beginning of the school year.
- Proper care (based on the manufacturer's guidelines and WISD recommendations) and security of the AT equipment is the responsibility of the parent/guardian for the duration of the loan period.
- Technology equipment will be loaned to the student to use at home at the discretion of WISD staff. At the request of WISD staff, the AT equipment and any peripherals must be returned in adequate condition to the WISD.
- No expectation of privacy is implied in the use of this equipment. WISD uses mobile device management software that allows WISD to monitor all activity on the device.
- WISD AT equipment is intended as a resource for educational purposes during the loan period. The equipment may only be used to benefit the WISD-enrolled student identified on this form.
- The equipment being loaned may be able to access the internet and may utilize artificial intelligence (AI) tools. The user is expected to use these technologies in a responsible, ethical manner compliant with expectations detailed in the Student Handbook and AUP.
- The WISD is not obligated to purchase additional equipment, software, or peripherals. Assistive technology needs can be discussed with the AT team. All changes in configuration, hardware and/or software shall be made only by the WISD technology department or their authorized representatives. No outside vendors or individuals are authorized to work on this equipment.
- The loaned equipment is the property of WISD. Loan of equipment in no way implies ownership of the equipment. It must be returned to WISD when requested.
- If the student transitions out of the district for any reason, this equipment must be returned to WISD within 30 days.
- Throughout the assignment of the equipment, it may be required to be returned for short periods to Technology staff for servicing and/or upgrading, and all maintenance on the equipment will be performed through the Technology Department. If technical support is needed for school-issued devices, you may contact the ATAC Lab at Library@washtenawisd.org or the student's teacher.

- I understand these guidelines, and I accept and assume all risks, including risk of injury to my child or myself arising from misuse, manufacturing defect, design defect, or a failure to provide adequate warning. I agree that the WISD is not liable for any personal injury, death, or loss of property that is caused by the negligence of WISD, its Board of Education, its employees, its students, its representatives, and its agents. I understand and agree that by signing this liability release, I am giving up the right to sue for negligence. I have read this release, I understand it, and I freely sign it.

[illegible]

Student Name:

District:

School:

Teacher:

Parent/Guardian Name:

Parent/Guardian Signature:

Today's Date:

Parent/Guardian Email Address:

Parent/Guardian Phone Number:

****Please email this completed form to the WISD ATAC Lab at library@washtenawisd.org****