

# MEDICAID SCHOOL SERVICES PROGRAM

## Washtenaw Intermediate School District

### NEWSLETTER

#### December | 2024



#### Manual Medicaid Consent Form Has **2** Checkboxes

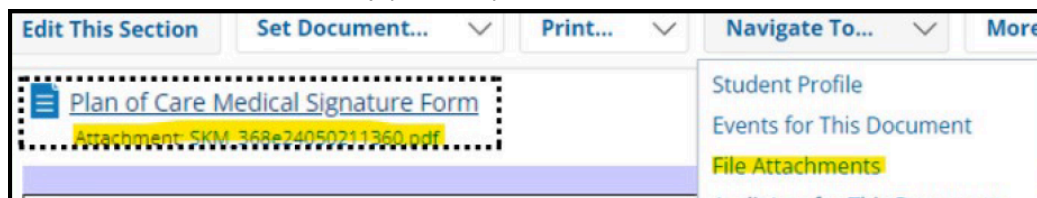
If you are using the paper copy of the [Medicaid consent](#) that will be manually signed by the parent, please note there are TWO checkboxes. The first box is a consent to treat and the second box is a consent to bill Medicaid. I have received many forms without the second portion (consenting or declining the district to bill Medicaid) filled out.



#### Attach Hand Signed POC Medical Signature Form Directly to Document in PSSP

Attach the signed POC Medical Signature Form to the document in PSSP instead of creating a new File-Based Document. When in the Medical Signature Form, select **Navigate To > File Attachments** and then select the file to upload or simply drag it to the labeled box. This allows me to easily pull a report to finalize forms with attachments.

*If it is your district's process to send all forms to your Special Ed OP, please continue to do so instead.*



#### Random Moment Time Studies Accurate Shifts

Received a random moment time study during a time you do not normally work? Please reach out and we can work with your district to adjust your recorded shift with PCG in order to capture more working moments in future quarters.



#### Medicaid Eligible Student Without a Green Checkmark in PSSP?

Are you questioning the eligibility status of a student in PSSP and believe someone should be marked as Medicaid eligible, but isn't? Please send Anisa Isap the UIC of the student and I will look into it. The student may have a third party liability insurance, in which case they will not show up as eligible due to Medicaid being a payer of last resort. However, it is also possible we have inaccurate information and I am happy to research!



**Please reach out (contact in footer) if you would like Medicaid training, either as a new hire or if you just need a refresher!**

#### Important Dates



##### Jan 15 | Dec logged services and monthly summaries due

- **Supervisors: All Dec records should be approved by Jan 15th as well.**
- **Personal Care Providers: Send paper logs to the designated place and by the deadline established by your district.**

##### **Supervisors of Limited Licensed Staff:**

Forward your Supervision logs for the months of Aug-Nov before break. *Make sure they are hand signed.*



Answer all random moment time study surveys before leaving for break.



Make sure you do not accidentally submit any *billable* logs dated for over Winter Break.