



MEDICAID SCHOOL SERVICES PROGRAM



Washtenaw Intermediate School District

NEWSLETTER

September | 2024

ASAP



Urgent: Check for Incomplete Medicaid Documentation

TO-DO

We cannot bill for services without a Medicaid Consent on file or a signed Plan of Care Medical Signature Form.

Please take a moment right now to check your **"My Medicaid Caseload"** for either of these missing forms as we have many still outstanding in the county.

The column for **Medicaid Consent** will be blank if we do not have one on file. Case Managers, please reach out to the parent/guardian to get a consent signed either manually or through Script. If you have a manual form on file already, please email it to aisap@washtenawisd.org to process. Electronic forms are automatically sent to me already.

The student's name will be in red if the **Plan of Care Medicaid Signature Form** is not yet finalized. Qualified Providers, if you have an earlier signed form that you have not yet uploaded to PSSP, please upload it *as an attachment to the form* as soon as possible. We can start billing from the date listed on the form, so the sooner you provide it, the better. I will finalize all forms in PSSP with an attachment within 24 hours.

ID	Last Name	First Name	District	School	Medicaid Consent?	POC Medical Signature Expires	Mode of Service
TEST090909	Test	Medicaid	Washtenaw ISD	High Point School		01/01/2024	Direct

!! Blank box means we are missing consent.

Student in red means we do not have a current Plan of Care Medical Signature form.



Zoom Training for Case Managers
Friday Sept 20th from 3:30-4:30pm

Zoom Training for Direct Service Providers
Monday Sept 23rd from 11:30am-12:30pm

All Case Managers and Direct Service providers are welcome to attend their designated training. Whether you are new to Medicaid billing or you would just like a refresher, send an email to aisap@washtenawisd.org and I will send you the Zoom link to join.

If you cannot make this date and/or you would prefer an in person training, send me an email and we can schedule a day and time that works for you.

Reminder for Case Managers:

Billable Targeted Case Management services are adult-to-adult interactions. If you are logging academics for record keeping purposes, please choose "Other/Academics" and NOT Targeted Case Management under service type.

Important Due Dates



Oct 15 | Sept logged services and monthly summaries due

Supervisors: All Sept records should be approved by Oct 15th as well.

Personal Care Providers: Send paper logs to the designated place and by the deadline established by your district.



Random moment time studies will be sent by miaop@pcgus.com starting 10/1. Answer all surveys and follow-up questions within 48 hours.